



# MEDICAID 101

## Participant Hotel and Meeting Logistics

The Council of State Governments is pleased you are attending the Medicaid 101 Policy Academy from June 28-30 at The Pew Charitable Trusts' Conference Center, in Washington, D.C.

### **Program Materials**

Program materials are available online [www.csg.org/events/PolicyAcademies.aspx#Medicaid101](http://www.csg.org/events/PolicyAcademies.aspx#Medicaid101). These and additional materials were also sent to you via email. Please either print all materials and bring them with you to the event, or you may access the materials from your electronic device while at the event. Free Wi-Fi access will be provided in the meeting room.

### **Hotel Information**

Attendees will stay at the Courtyard Washington Convention Center, a short block from the Pew Conference Center.

If you are staying at the hotel, check-in time is 3 p.m. and check-out on the day of departure is at noon. Early check-in is based on availability and is not guaranteed. Your hotel room and tax costs are posted to the CSG master account if CSG is covering your expenses. All participants are responsible for incidentals such as phone calls, room service and other services and, therefore, will need to place a credit card on file with the hotel reservationist upon arrival.

*The address and phone number for the Courtyard by Marriott, Washington Convention Center is:*

Courtyard by Marriott Washington Convention Center  
900 F Street, NW  
Washington, D.C. 20004  
(202) 638-4600

<http://www.marriott.com/hotels/travel/wascn-courtyard-washington-convention-center/>

### **Conference Center Information**

All meeting sessions, as well as the reception on Wednesday evening, will take place in the Pew Conference Center, 901 E Street, NW, Washington, D.C. You will enter the Pew Conference Center building on the street level from 9th Street, just over a block from the Courtyard Convention Center. CSG will have a registration table in the street level lobby with signage. You will be issued a conference badge that you must wear at all times inside the Pew Conference Center. A CSG employee will escort you to the appropriate second floor meeting room.

If you are driving to the meeting, there is parking at the Pew Conference Center. Enter the parking lot from E. Street. The cost of parking is \$19/all day/per day. There are also meters located in front of the center, available on a first-come, first-served basis.

### **Dress**

Business casual attire is recommended for all events. Average high/low temperatures for Washington, D.C. during this time in June are 88°F/70°F. A sweater or jacket is recommended to keep you comfortable in the air conditioning.

### **Ground Transportation**

The hotel does not provide transportation from the airports. Taxis and shuttles are available from all the area airports. Metro service from Reagan National Airport is also available. The Metro stop nearest to the hotel and conference center is Gallery Place-Chinatown (0.1 mile). Ground transportation in D.C. and to/from a participant's home airport and parking at the airport are the responsibility of the attendee.

### **Daily Logistic Information**

We will convene promptly at 3 p.m. on Wednesday, June 28. Check-in at the Pew Conference Center will take place from 1:00 - 5:00 p.m. in the 9th Street level lobby. The policy academy will conclude on Wednesday, June 30 at 11 a.m.

#### **Wednesday:**

The Medicaid 101 Policy Academy begins on Wednesday, June 28, at 3 p.m. and continues through Friday, June 30, at 11 a.m.

- The CSG registration desk opens at 1 p.m. Wednesday. You must stop by so we can provide your nametag, which you will be required to wear at all times in the Pew Conference Center.
- Programming will begin at 3 p.m. and end at 5:30 p.m.
- The opening reception, with hors d'oeuvres, is hosted by Women in Government Relations. It will begin at 5:30 p.m. and conclude at 7 p.m. next door to our meeting room.

#### **Thursday:**

A continental breakfast will be available at the Pew Conference Center from 8 a.m. to 9 a.m. The meeting will begin promptly at 9 a.m. Lunch will be provided onsite. Dinner will be at the expense of attendees. CSG staff can help you find nearby restaurants.

#### **Friday:**

A hearty breakfast will be available at the Pew Conference Center from 8 a.m. to 9 a.m. Programming begins at 9 a.m. The policy academy ends at 11 a.m. so attendees can travel home.

### **Emergencies, Airline Cancellations or Delays**

If you have any questions, need assistance or an emergency arises during the event, please contact Gladys Parks at [gparks@csq.org](mailto:gparks@csq.org).

Thank you for accepting CSG's invitation to attend the Medicaid 101 Policy Academy. We have put together a great agenda and we are pleased that you are able to join us for the 6th annual convening.