In Attendance:

1) Donna Bonner (TX) Commissioner – Chair
2) Dennis Casarona (KS) Commissioner – Treasurer
3) Summer Foxworth (CO) Commissioner – Compliance Committee Chair
4) Gary Hartman (WY) Commissioner – Rules Committee Chair
5) Jean Hall (FL) Commissioner – Training, Education, and PR Committee Chair
6) Lisa Bjergaard (ND) Commissioner – Finance Committee Chair, Midwest Regional Representative
7) Terry Clark (PA) Designee – Eastern Regional Representative
8) Judy Miller (AR) Designee – Southern Regional Representative
9) Dale Dodd (NM) Commissioner – Western Regional Representative
10) Keith Scott, CSG
11) Crady deGolian, CSG

Absent:

1) Ray Wahl (UT) Commissioner – Vice Chair, IT Committee Chair, Executive Director Search Sub-Committee Chair

Roll Call – Keith Scott, CSG

- Crady deGolian called the roll. Nine of ten committee members were present, ensuring a quorum.

Executive Director Job Description – Donner Bonner, Chair

- Chair Bonner began the meeting by requesting approval of the Executive Director job description. Gary Hartman made the motion, and Summer Foxworth seconded.
  - The motion to approve the description as amended carried.
  - The job description will be posted shortly and will remain open for 30 days.

Annual Meeting – Crady deGolian, CSG

- Crady deGolian next informed the Committee that the contract for the second annual meeting has been signed.
  - The meeting will be held at the Hyatt Tamaya outside of Albuquerque, NM December 1-3, 2009.
  - The hotel agreed to honor the Government rate of $80.00 per night.
- Chair Bonner requested a motion to accept the contract Crady presented.
  - Dennis Casarona motioned to accept the contract, and Jean Hall seconded. The motion carried.
  - When the contract is finalized, Crady will forward to the committee members.

Administrative Policy – Donna Bonner, Chair
• Chair Bonner noted she had heard from each Executive Committee member about the administrative policy she recently circulated, which pertains to accessing legal counsel.
  o Jean Hall motioned to approve the policy, and Summer Foxworth seconded the motion. The motion as amended carried and will be posted on the Commission’s Web site.
• Rick Masters called attention to Advisory Opinion 2-2009, which discusses the authority of Ex-Officio members, designees or proxies to make motions and cast votes.
  o Rick noted that Ex-Officio members are defined as non-voting members by the compact and therefore are not permitted to make motions or cast votes.
  o Rick added that designees or proxies are authorized to make motions and cast votes assuming the proper authority has been granted to them in writing.
• Hearing no additional business, Chair Bonner adjourned the call.